

**Washington Lane HOA Phases I-VI
Board Meeting Minutes
March 11, 2025**

Minutes of the Board of Directors Meeting of the Washington Lane Homeowners Association, Broken Arrow, OK, held at the home of Kim Dryden, 2509 S. 17th Street, the meeting was held at 6:00pm on March 11, 2025.

CALL TO ORDER: 6:00pm by Kim Dryden, President

Present: Kim Dryden-President, Helen Smith-Treasurer, Andrea Caldwell-Secretary, Kendal Coats-Member at Large

I. FINANCIAL REPORT:

- **Accounts receivable** – As of 02/22/25 there were 24 homeowners left to pay 2025 dues.
- **Attorney Demand Letter Update** – Attorney has been provided the list of homeowners that are past due for HOA Due's year 2025 to proceed with sending Demand letters.
- The Board decided not to write off small amounts due from interest charges, but to leave them on homeowners' account to be payable next year.

II. BOARD VOTE:

- The Board voted unanimously via text on 03/06/25 in favor of Kim ordering a case of copy paper using the HOA debit card from Amazon for \$47, plus tax. Total came to \$50.95.
- The Board voted on new officer's as follows for the upcoming year:
 - Kendal Coats, President
 - Andrea Caldwell, Vice President
 - Kim Dryden, Treasurer
 - Helen Smith, Secretary
- The Board voted unanimously in favor of purchasing Quick Books with 3 log ins, for an estimated cost of \$60.00 per month.
- The Board voted unanimously in favor of the splash pad controller purchase and authorized Kendal to place the order for a cost of \$6,690.55 plus tax.
- The Board voted 3 to 1, against appointing John Newfield to the Board. The vote stands as taken during the Annual meeting.

II. OLD BUSINESS:

- **Splash pad** –Kendal contacted email Water Odyssey, the Controller cost is 6690.95 plus tax, the board Voted in favor of the is purchase, Kendal will place the order. Once the Controller is installed Kendal will be able to identify any other parts that needs to be replaced, such as valves and emitters.
- **Southside walking trail replacement** – Kendal to draft response to Interstate Asphalt regarding their proposed improvement plan.
- **Park Fence repair/Fences down due to windstorm – 91st St Fence damage** – Andrea reported, Allied has been out to our property, no formal bid has been received as of yet, they would not quote repairing 91st Street wind damaged fencing for the repair or the park fence, he said they were to far gone for repair, he will quote replacement options. He highly recommended an Ameristar Commercial grade fence, he said if we go with any other fence type we will constantly be repairing it. Kim thought a previous quote from Omni for Park fence picket replacement was \$1,000.00 she will call and ask them for an updated quote, as well as prices for black coated chain link with steel post, 2 round wood rails with coated link and Ameristar as well as repair at 91st street with a quote to replace with wood privacy fence as well.

III. NEW BUSINESS:

- A.** Kendal made a motion that we appoint John Newfield to the Board. The other 3 Board members present voted No. The vote stands as taken during the Annual meeting.
- B.** Discussed a Board response to a homeowner email accusing the Board of many things, this has been discussed with the attorney, a response was drafted by the Board and a reply will be sent.
- C.** The Board discussed landscaping and flower bed ideas for the four entrances and center islands. A quote will be obtained from our landscaper. It was suggested we do this sooner than later, no more freezes are forecasted, last year the plants had a hard time getting established because they were not planted until June. Irrigation will need to be turned on and any repairs made prior to planting. The entire Board was in agreement with this.
- D. Activities**
 - The Easter Egg Hunt in the neighborhood park will be held Saturday April 12, 2005, rain date Sunday April 13, 2025 at 3pm.
 - The Annual Neighborhood Garage Sale will be held at 8am, Friday, May 2 & Saturday May 3, 2025.

NEXT MEETING DATE:

The next Board meeting is rescheduled for March 25, 2025 at 6:00pm.

The Board meeting adjourned at 8:00pm.

Prepared by the Board of Washington Lane HOA Phases I-VI